



Greek Orthodox Metropolis of San Francisco
Church Music Federation Ministry
2019 Plenary Information and Planning Meeting
MINUTES

August 10, 2019

Online Web Based Meeting via Archdiocese Zoom platform

Kay Harkins called the meeting to order at 10:05 am.

Father Michael Pallad, Spiritual Advisor to the ministry, offered the opening prayer.

Ministry Chair, **Kay Harkins**, gave a report introducing some new areas of work in the ministry

- Church Music Institutes: The theme for 2019-20 will be – “Let us Honor and Magnify in Song the Theotokos and the Mother of the Light.”
- She explained that parishes may now request that their CMIs have custom components to meet the needs of the parish.
- She announced the preparation of Youth Divine Liturgy CD & Hymnal, and preparation Music Education Kits
- She noted the completion of the Church Music Development Team survey to priests and directors.
- She explained that the Events Team has revamped the process for conference planning, making it easier and less financially risky for parishes to host conferences.
- She outlined the initiatives of the Communications and Outreach Team to produce quarterly newsletters, monthly e-mail updates, and the clean up the current database using CHARMS.
- She also noted the plans of the Records and Archives Team to scan, organize, and catalog the material gathered from Mary Futris and others. This project will likely take a year or two to be completed.

Following her opening remarks, she invited members of the various teams to elaborate on their areas as noted here:

Church Music Development (CMD) Team - Chris Hondros spoke about how the restricted funds for youth music are being allocated. The team is developing a curriculum for use in Sunday schools, and youth groups utilizing Tikey’s original work and partnering with the Religious Education and Youth Ministry of the Metropolis. He gave a detailed description of music education kits and introduced the projects to complete a Youth Divine Liturgy CD & Hymnal to use at camp, youth CMI’s, and youth liturgies. Scores partnering with musicians for unison in both Greek and English and both notation sets to learn to sing in loft or on Solea. Dynamis recording group has agreed to make professional quality recordings for learning. Our Metropolis ministry will have unrestricted access to recordings, which may be sold later in the Dynamis marketplace.

A CMI will be planned in South Orange County in response to a parish request for assistance in singing the Lamentations. Plans are underway to present a youth music

retreat week and also to hold a youth CMI in the Bay Area inspired by the recent Pan Orthodox Day of Praise in LA. A third weekend CMI which will be at the ranch, plans on January 2020 (was originally specified for 31 Jan - 2 Feb, but the ranch was not available that weekend...looking at MLK Weekend).

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Athena Anastos, co-team leader of the Events Team, spoke about the planning of the upcoming conference at St. Nicholas Ranch in November 2019. Registration for the 2019 conference out by mid-September a month and will include the order of service and music to be sung. She thanked Eva and Chris Canellos for working with the Events team in their agreement to host the 2020 conference at Holy Cross Belmont on Church Music Sunday in October of that year.

Sarah Gyurkovitz, Ways and Means Team leader announced that an on-line pay portal for stewardship, donations and registrations should be on the website and in CHARMS before the 2019-20 stewardship and parish contribution appeal goes out near the beginning of the church year.

Meg Jakovas, Organization, Records and Archives Team leader spoke more about the scanning of collected materials to Charms Cloud for regular sharing. Terry Kastanis offered some materials he has been saving for use in the archives.

Communications and Outreach, **Kiki Kyriakakis** emphasized how very excited she is to be a part of this team. She will collaborate with the ministry chair to produce a Quarter Note Newsletter, Monthly Email updates. The Website and Facebook pages have been revitalized. She and **Kay Harkins** will also incorporate Charms Office Assistant database to help manage outgoing communications between teams and stewards of the ministry. **Kiki Kyriakakis** asked for volunteers to join me to be a part of this team especially individuals who had more knowledge and skills at preparing newsletters etc.

Ministry Chair Initiatives.

- Personal contact with each parish music director in 2020 liturgical year
- Stronger interaction with Ministry Leaders
- Present at Clergy/Laity, FDF, National Forum meetings
- Dialogue with Metropolitan Gerasimos who continues to be supportive and giving the ministry freedom to plan

Meg Jakovas presented the delegate report for voting purposes. In attendance online, and on the telephone, there were 14 Voting delegates. There also were 2 visitors from outside our Metropolis, Nicholas Bodle and Paul Mavromahalas who were interested in our online meeting innovation, and 2 non-delegates, Mary Elaine McGinn and her husband from St. Haralambos GOC in Peoria, AZ.

Meg Jakovas explained the procedures for voting in the online format.

Minutes of the April 13, 2019 Secondary Business Meeting Minutes were presented for review by **Kay Harkins**. Vote was called without motion and the minutes were approved with one abstention from a delegate who had not attended the April meeting.

Meg Jakovas announced the list of Team Leader appointments for approval by the delegate assembly.

Church Music Development (CMD) Team – Chris Hondros
Events Team – Athena Anastos and Liz Levy
Ways and Means Team – Sarah Gyurkovitz
Communications and Outreach Team – Kiki Kyriakakis
Organization Records and Archives Team – Meg Jakovas

Athena Anastos pointed out we need a motion, second and discussion before voting on this item. **Meg Jakovas** moved to accept the Team Leader Appointees as listed and **Kiki Kyriakakis** seconded. The motion passed unanimously.

Sarah Gyurkovitz presented the Stewardship report. At the time of the meeting, total Stewardship was \$5750.00 in Stewardship. \$1385.00 came from 16 parishes. \$4365.00 came from 78 individual stewards.

Kay Harkins presented and explained the new two-year budget, pointing out the differences in budget categories necessitated by the re-structuring of the organization and the requirement of the Organization Guide for a two-year budget. Many questions were brought forward and answered by Kay and members of the Leadership Circle.

Steve Angelidis – asked if honoraria lodging for presenters had always been there, and the answer was yes. Also questioned was difference in National Forum Meeting line items from the previous budget. Travel and registration for the National Forum meetings are now line items in Ministry Representation, and the amounts have been revised to allow broader representation of the ministry within budget guidelines.

A good discussion ensued over the \$40,000 restricted fund and how fast that money will be spent and how it will be replenished. Kay pointed out that this initial \$10,000 allocated for the next two years represents a “seed” investment, and that this amount may not necessarily designated to be spent each two-year period. There are many ways these funds may be replenished, including reimbursements from the National Forum, and future sales of the CDs and Hymnals now being produced.

Costa Kourtis – our past treasurer of the ministry offered good wishes and support to Ways and Means Team. He asked if Youth CMI should be listed separately from CMIs in general. **Kay Harkins** and **Meg Jakovas** explained CMIs should remain in one category, but that reimbursements from the National Forum for Youth CMIs would be placed back into the youth restricted fund.

After the questions and further discussion, **Kiki Kyriakakis** moved to accept the budget as presented and **Meg Jakovas** seconded. More discussion was entertained with explanation of the changes necessary now that parish dues are no longer required but will continue to be requested. Questions were answered about CHARMS the differences between income and expenses of the Annual Conferences over the two-year period.

The budget passed unanimously.

Barbara Hunt from Santa Barbara asked about regional representatives and **Athena Anastos** responded that they were all grandfathered into the Events and Communications Team as Ambassadors.

NEW BUSINESS

Liz Levy reaffirmed the Events Team's enthusiasm for the 2019 Conference at the Ranch in November, noting that registration materials and details will be forthcoming in September. She also spoke of the 2020 Conference in Belmont, when we will honor Dr. Ted Bogdanos in singing his new liturgy.

A demonstration of CHARMS Office Assistant was tabled due to time constraints.

Paul Mavromahalidis and Nicholas Bodle thanked everyone for a great meeting.

The closing prayer from Father Michael who needed to leave the meeting at noon was read by Athena Anastos.

The meeting was ended at 12:34 pm.

Respectfully submitted,

Meg Jakovas,
Records and Archives Team
GOMSF Church Music Federation Ministry

G O M OF SF CHURCH MUSIC FEDERATION
Balance Sheet
As of August 6, 2019

	<u>Aug 6, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
WELLS FARGO	40,121.15
CHASE	<u>19,938.67</u>
Total Checking/Savings	<u>60,059.82</u>
Total Current Assets	<u>60,059.82</u>
TOTAL ASSETS	<u><u>60,059.82</u></u>
LIABILITIES & EQUITY	
Equity	<u>60,059.82</u>
TOTAL LIABILITIES & EQUITY	<u><u>60,059.82</u></u>